



CANNON BUILDING
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STATE OF DELAWARE
REAL ESTATE COMMISSION

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PUBLIC MEETING NOTICE: REAL ESTATE EDUCATION COMMITTEE

MEETING DATE AND TIME: Thursday, September 1, 2016 at 9:30 a.m.

PLACE: Division of Professional Regulation
861 Silver Lake Boulevard, Cannon Building
Second Floor Conference Room A
Dover, Delaware

MINUTES FOR APPROVAL: 10/06/2016

MEMBERS PRESENT

Tom Burns, Kent County, Professional Member, Chairperson, Presiding
Elaine Woerner, New Castle County, Professional Member
Debbie Oberdorf, Kent County, Professional Member
Michael Rushe, Kent County, Public Member
Barbara Brodoway, New Castle County, Public Member
Virgil Bullis, Professional Member, Sussex County
Denise Tatman, Sussex County, Public Member

MEMBERS ABSENT

Casey Price, Sussex County, Professional Member, Vice Chairperson
Donna Klimowicz, New Castle County, Professional Member

DIVISION STAFF

Eileen Kelly, Deputy Attorney General
Urainer Marrow Administrative Specialist II
Sandra Wagner Office Manager
Nicole Williams Administrative Specialist III

OTHERS PRESENT

none

CALL TO ORDER

Mr. Burns called the meeting to order at 9:35 a.m.

REVIEW OF MINUTES

Mr. Rushe moved, seconded by Ms. Woerner to approve the minutes from the August 4, 2016 meeting.
Motion unanimously carried.

UNFINISHED BUSINESS

Annual Seminar Discussion

The Committee finalized their Agenda as follows:

1. DNREC (Septic) 45 min.

2. Skit (Case Reenactment) 45 min.

3. Jeopardy 1.5 hrs.

The committee would like to find out if DNREC has any updates in regards to well water, underground storage tanks and community storm water ponds. The Committee would also like to know if DNREC will have any handouts to give to the audience.

Roles were assigned accordingly for the Seminar as well. The roles are as follows:

- Mr. Rushe- Van the Candy Man
- Ms. Brodoway- Script Writer & Jeopardy Leader
- Ms. Klimowicz- Narrator
- Mr. Burns- Script Writer & Wrong Doer
- Ms. Oberdorf- Complainant/Victim
- Ms. Price- Broker
- Ms. Kelly- Prosecutor
- Commission- Mr. Rushe, Ms. Tatman, Ms. Woerner, Mr. Bullis, Ms. Brodoway

NEW BUSINESS

UPDATE from the Commission

Ms. Marrow informed the Committee that the Commission approved all of our recommendations. The Commission also wanted the Committee to know that if they needed any assistance from them to let them know.

Review of Course Provider Applications

Ms. Woerner moved, seconded by Mr. Bullis, to recommend approval, denial, or tabling, of the following items as noted below. Motion unanimously carried.

Course Provider: Delaware School of Real Estate **Approved**

Course Title: Delaware Statutes for Real Estate Professionals

Module(s): 5

Credit Hours: 3.0

Course Provider: Women's Council of REALTORS, Sussex County Chapter **Approved**

Course Title: Is it Discrimination or Am I Just Doing My Job As A Statutory Agent

Module(s): 1

Credit Hours: 3.0

Review of Instructor Applications

Ms. Tatman moved, seconded by Mr. Rushe, to recommend approval, denial, or tabling, of the following items as noted below. Motion passed with majority vote.

Lori Darkow **Approved**

Pre-Licensing Course: Real Estate Mathematics

Broker's Course: Mathematics

Juli Giles **Approved**

Continuing Education: New Licensee Modules 1-4

Susan Mills **Approved**

Continuing Education: New Licensee Modules 1-4

Continuing Education: Modules 1-4, 6, 7- Rentals, Procedures and Forms

Pre-Licensing Course: Orientation, Real Estate Sales, Real Estate Mathematics

Broker's Course: Brokerage, Ethics, Mathematics

CORRESPONDENCE

No Correspondence

OTHER BUSINESS BEFORE THE COMMITTEE (for discussion only)

No Other Business

PUBLIC COMMENT

There was no public comment.

NEXT SCHEDULED MEETING

The next meeting will be held on Thursday October 6, 2016 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Burns moved, seconded by Mr. Rushe, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 10:29 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Urainer Marrow".

Urainer Marrow
Administrative Specialist II